



# One Hour Classes Offered at JEL



## Adult Roles and Responsibilities

Build knowledge, skills, attitudes, and behaviors for successful completion of high school and prepare to take the next steps toward adulthood in today's society.

**Develop** skills relating to interpersonal relationships, lifespan roles and responsibilities.

**Build** an understanding of individual and family resource management, and financial responsibility and resources.

**Explore** college and career opportunities.

## Digital Applications and Responsibility

Develop the skills needed to use technology in an effective and appropriate manner (Microsoft Office).

- Certifications: Microsoft Office Master, Microsoft Office Expert, Microsoft Expert Specialist

**Apply** Microsoft Office skills for multiple business environments.

**Create** business documents, professional presentations, and financial spreadsheets for individual and business use.

**Develop** documents, presentations, spreadsheets, and databases for competitive events for Business Professionals of America (BPA).

## Interpersonal Relationships

Develop foundation skills to prepare to work in careers that involve interacting with people, the community, and families.

**Explore** processes of thinking, communication, leadership, and management and how they apply to all career situations.

**Create** and diagnose processes for building and maintaining various types of relationships in career, community, and family setting.

**Explore** skills needed to work with conflict prevention, resolution, and management while working with teams and leadership.

## Advanced Accounting

Students in Advanced Accounting will expand on the Generally Accepted Accounting Principles (GAAP) and procedures for proprietorships and partnerships while investigating career opportunities available.

**Utilize** a variety of accounting forms and be able to use an 8 and/or 10 column worksheet for financial records.

**Analyze** and prepare adjusting entries, including accruals and deferrals.

**Explore** the importance of integrity, confidentiality, and high ethical standards in the preparation of financial statements.

## Child Development

Address issues of child development from conception/prenatal through age 3.

**Learn** about prenatal development and birth, growth and development of children.

**Explore** types of child care giving, nurturing, and support systems for parents and caregivers.

**Experience** authentic applications such as introductory laboratory/field experiences with young children and/or service learning that build knowledge of children, child development, and nurturing of children.

## Principles of Entrepreneurship

Develop skills and tools critical for starting and succeeding in a new venture.

**Learn** basic skills needed to operate a small business.

**Create** a business concept that can be tested in today's industry.

**Develop** entrepreneurial skills needed to compete in competitive events in Business Professionals of America (BPA).

## Introduction to Accounting

Develop student to be able to process the financial record keeping done by a business from which business decisions are made.

**Produce** financial reports used by businesses; be able to interpret and analyze statements as done by both internal stakeholders and external stakeholders of the business.

**Apply** Generally Accepted Accounting Principles (GAAP) and procedures for proprietorships and partnerships using double-entry accounting.

**Perform** skills such as recording and analyzing transactions, balancing the ledger, reconciling bank statements, and problem solving financial challenges incurred in the business world.

## Introduction to Cosmetology

Learn about hairstyling techniques and explore the full JEL Cosmetology program, which can lead to an Indiana Cosmetology license.

**Explore** the basic fundamentals of hairstyling, nail care, skincare, salon safety, and salon business management.

**Experience** hands-on activities, guest presentations, and live demonstrations.

**Develop** a strong foundational knowledge about the varied career opportunities in the cosmetology industry.

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## **Introduction to Fashion and Textiles**

Develop knowledge and skills related to design, production, acquisition, and distribution in the fashion, textile, and apparel arena.

**Explore** factors influencing the merchandising and selection of fashion, textile, and apparel goods and their properties, design, and production.

**Experience** a project-based approach that integrates instruction and laboratory experiences including application of the elements and principles of design, selection, production, alteration, repair, and maintenance of apparel and textile products.

**Explore** careers in the fashion, textile, and apparel industry.

## **PLTW: Digital Electronics**

Students explore the internal anatomy of the technology we love; phones, TV's, Smart Cars, game consoles, and drones.

**Explore** the foundations of digital electronics.

**Design** build, and test circuits to perform countless different activities.

**Develop** a background for any engineer interested in pursuing either Electrical Engineering, Computer Engineering, or Computer Science.

## **PLTW: Principles of Engineering**

Students explore a broad range of engineering topics including mechanisms, automation, strength of structure and materials, and then they apply what they know to take on challenges like designing a self-powered car.

**Design** solutions to real world problems.

**Explore** different fields of engineering.

## **Principles of Business Management**

Introduce students to the world of business, including the concepts, functions, and skills required for meeting the challenges of operating a business in the twenty-first century on a local, national, and/or international scale.

**Explore** the opportunities and challenges of ethically managing a business in the free enterprise system.

**Learn** the role business plays in today's economic, social, and political environments.

**Bridge** theories and concepts taught in class with real-life experiences utilizing business simulation software from SmartSims.

## **Introduction to Culinary**

Develop culinary knowledge and practical skills needed to move on to Culinary Arts 1 & 2.

**Develop** skills such as recipe development, uniform knife cuts, basic cooking techniques, table service, and Culinary career exploration.

**Perform** cooking techniques such as sautéing, braising, broiling, and baking.

**Explore** career opportunities in Culinary Arts and develop the necessary skills to work in several areas of the industry.

## **Personal Financial Responsibility**

Develop and understanding of personal financial planning.

**Learn** financial concepts and principles that provide a basis for financial independence.

**Utilize** tough decision making strategies on how to manage money and save for future endeavors.

**Prepare** for the roles and responsibilities of consumers, investors, and citizens.

## **PLTW: Introduction to Engineering Design**

Students dig deep into the engineering design process, applying math, science, and engineering standards to solve real world problems like designing a new toy or improving an existing product.

**Design** solutions to real world problems.

**Explore** different fields of engineering.

**Develop** leadership and character through TSA and Habitudes.

## **Preparing for College and Careers**

Explore and develop educational and career opportunities after high school.

**Create** and build professional employment portfolio for future use.

**Develop** an understanding of basic employability skills.

**Apply** necessary skills to research future career pathways.

## **Principles of Marketing**

Develop foundation skills needed for any career in Marketing.

**Design** and create marketing campaigns and advertisements in a project-based learning environment.

**Explore** and develop necessary skills that someone in a marketing career would need to be successful in any employment opportunity.

**Produce** stunning digital designs that help market businesses, products, and services.

## **Robotics**

Students will be introduced to concepts in designing building and using a variety of sensors to programming robotics.

**Explore** concepts in robotics and programming.

**Design** robots to complete a series of tasks.

**Program** robots using sensors to make decisions and drive autonomously through a series of challenges.



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